

Slide 1



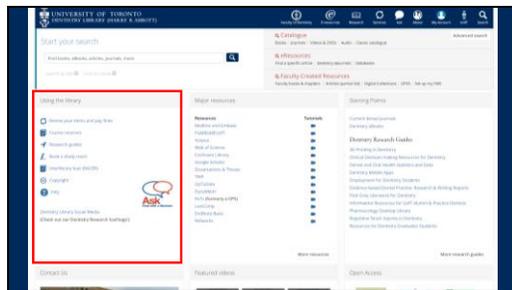
Welcome to the University of Toronto Dentistry Library's video on navigating the Using the Library options.

Slide 2



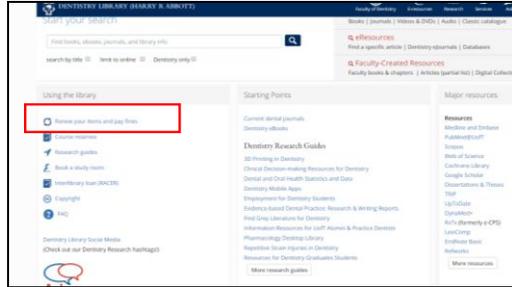
The Dentistry Library website does not display well in Internet Explorer. It works best in Firefox, Chrome or Safari.

Slide 3



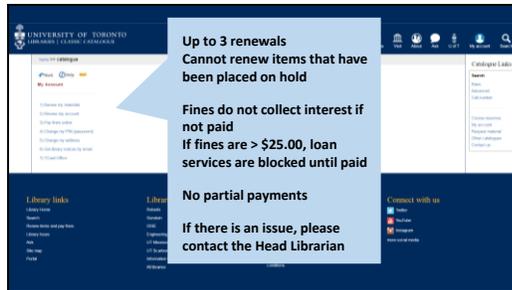
The dentistry library website is located at [www.dentistry.library.utoronto.ca](http://www.dentistry.library.utoronto.ca). For this video, we will be looking at the links under the “Using the Library” heading. It is located on the left side of the page.

Slide 4



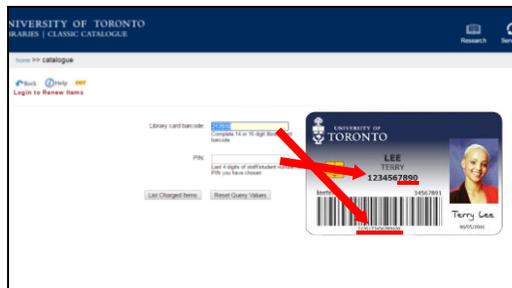
The first option is “Renew your items and pay fines”.

Slide 5



For more information, please refer to our borrowing policies.

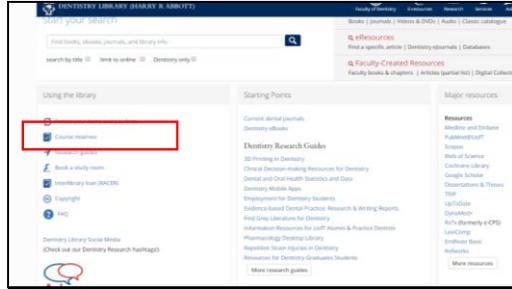
Slide 6



When you click on the links, it will ask you to login using your library barcode and PIN.

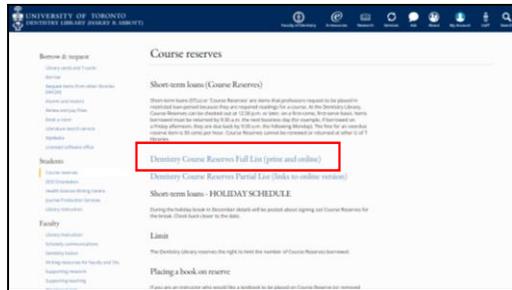
The barcode number is located here. The PIN is the last 4 digits of your staff or student number.

Slide 7



The next link is “Course reserves”. This will take you to a list of textbooks that are used as required readings for the DDS program.

Slide 8



From here you can click on “Dentistry Course Reserves Full List” to see all the books.

Slide 9

Item	Library Access	Link to Item
1. Dentistry Course Reserves	Yes	<a href="#">http://lib.utoronto.ca/course-reserves</a>
2. Dentistry Course Reserves Full List (print and online)	Yes	<a href="#">http://lib.utoronto.ca/course-reserves/full-list</a>
3. Dentistry Course Reserves Partial List (links to online versions)	Yes	<a href="#">http://lib.utoronto.ca/course-reserves/partial-list</a>
4. Dentistry Course Reserves - HOLIDAY SCHEDULE	Yes	<a href="#">http://lib.utoronto.ca/course-reserves/holiday-schedule</a>
5. Limit	Yes	<a href="#">http://lib.utoronto.ca/course-reserves/limit</a>
6. Placing a book on reserve	Yes	<a href="#">http://lib.utoronto.ca/course-reserves/placing-a-book-on-reserve</a>

**8:30 am - 12:30 pm**  
Use Course Reserves IN Dentistry Library

**After 12:30pm**  
You can check out Course Reserves & take home  
Items must be returned next day before 9:30am

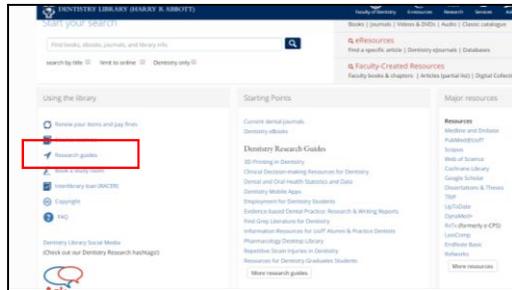
Late Fees for Course Reserves  
50 cents **per hour!** (after 9:30am)

Course Reserves loan periods are different than our regular one week books.

From **8:30-12:30pm** Course Reserves can only be used in library  
**After 12:30pm** you can check them out & return them at 9:30am the next day.

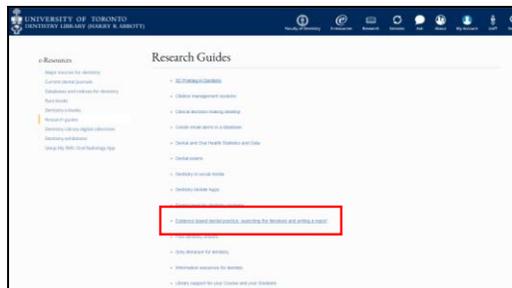
If you do not return the course reserve by 9:30am, you will be charged fifty cents per hour it is late.

Slide 10



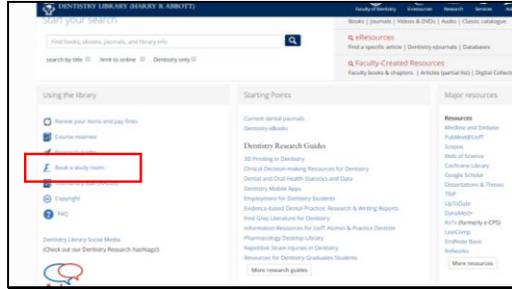
The next link is “Research Guides”.

Slide 11



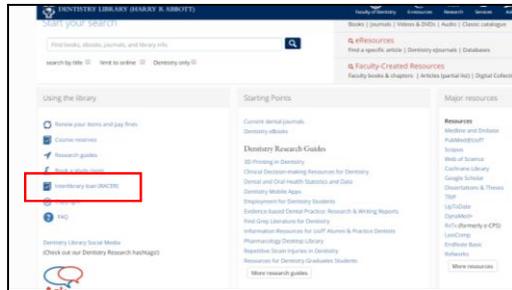
Here you will find information starting points on dental topics. Please note the EBD research guide is very useful for your Dental Public Health Courses.

Slide 12



Please refer to our other video that shows you how create and edit a study room booking.

Slide 13



The next link is “Interlibrary loan”.

Slide 14

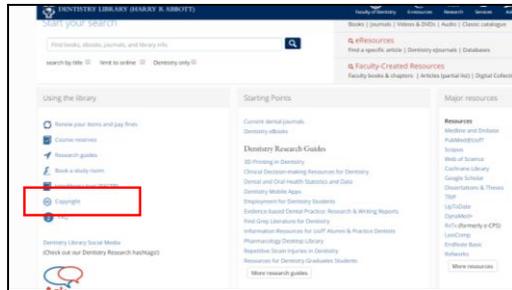


This web-based service allows anyone with a Tcard to order books from another university if we don't have them in our system.

Articles that can be delivered electronically are normally available within one or two days, while books or other items that need to be mailed can take weeks. Be sure to fill out the field 'Item not needed after' on the RACER request form.

If this is your first time using racer, you will be required to make an account using your library card information.

Slide 15



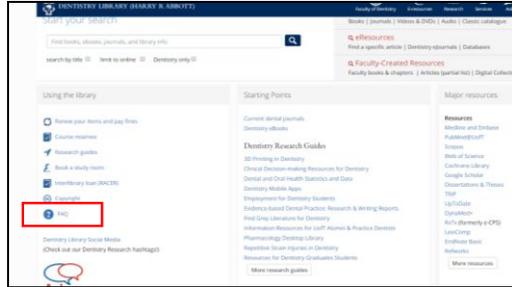
The next link is "Copyright".

Slide 16



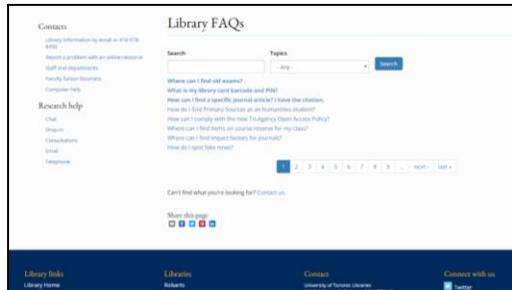
Here you can find more information about publishing in an open access journal, author rights, and copyright services at UoT.

Slide 17



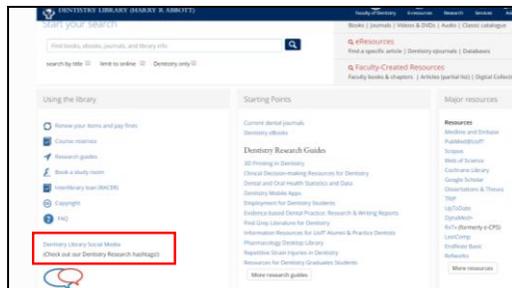
Next we have “Frequently Asked Questions”.

Slide 18



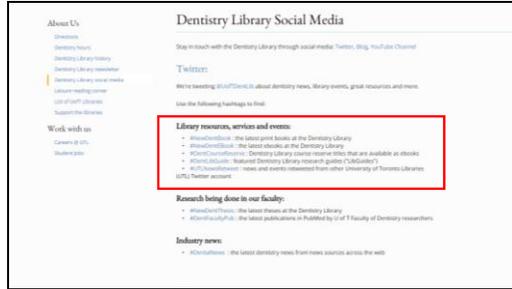
You can browse the questions that have already been asked or if you don't see a question on the list, you can ask a new one and a staff member will provide an answer as soon as possible.

Slide 19



Under the “Using the Library” box, there is a link to all of our social media pages.

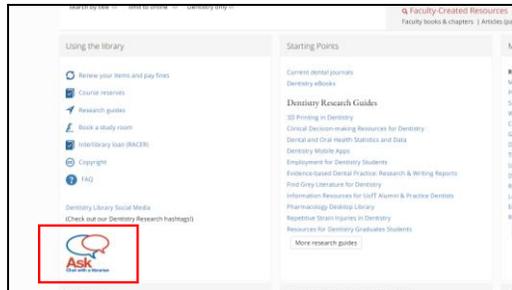
Slide 20



Here you will find interactive ways to stay in touch with the Dentistry Library. These include our Twitter account, Youtube channel, and blog.

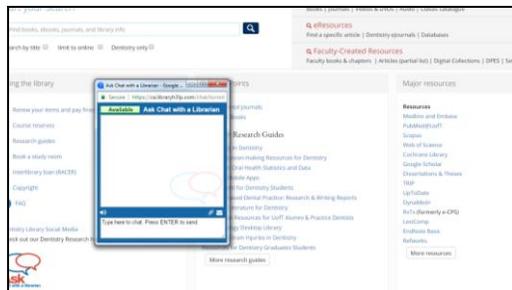
Feel free to click on these hashtags to view the most up-to-date information.

Slide 21



You can also see an icon for "Chat with a librarian".

Slide 22



Clicking on the icon will start a chat with a librarian.

Slide 23



Thank you for watching. If you have any questions about this video feel free to send us an email.